

DATA REQUIRED BY THE PRIVACY ACT OF 1974
(5 U. S. C. 552A)

PART A GENERAL

The Marine Corps uses a variety of forms in administering matters related to the individual Marine. Forms are necessary for enlistment and reenlistment, evaluating performance, applying for training and assignments, granting leave, disciplinary action, administering pay, and other purposes. In some instances, these forms involve the collection of personal information from the individual Marine. Information such as home address and telephone number, names and other information on dependents, preference for duty, address on leave, and the individual's Social Security Number are illustrative of the information asked for on forms.

The Privacy Act of 1974 requires that you be informed of the authority, purposes, uses, and effects of not providing information when it is requested from you. In order to eliminate the need for issuing an individual statement each time information is requested from you about matters such as those described, this statement serves as a one-time Privacy Act Statement which is intended to satisfy the requirements of the Privacy Act when forms related to your personnel and pay records are used. If you desire more information about a specific form when it is used, your commanding officer will provide such information upon request.

Pursuant to the Computer Matching and Privacy Protection Act of 1988 (P.L. 100-503), information furnished may or will be subject to verification by computer matching (internally or with another specific agency). The match may be necessary to verify accuracy of data, and to uncover waste, fraud, or abuse in Federal Programs.

PART B - INFORMATION TO BE FURNISHED TO INDIVIDUAL

1. AUTHORITY

Title 5, U.S. Code, Section 301, is the basic authority for maintaining personnel and pay records. Use of Social Security Number as a means of personal identification is authorized by Executive Order 9397 of 23 November 1943.

2. PRINCIPAL PURPOSES

The basic purposes of personnel and pay records are to enable officials and employees of the Marine Corps to efficiently manage personnel resources; to administer pay and allowances; to screen and select individuals for promotion; to provide educational and training programs; to administer appeals, grievances, discipline, litigation, investigations, and adjudication of claims; to administer benefits and entitlements; and to manage retirement and veterans affairs programs. Further information about the purposes and uses of information being requested from can be obtained by consulting the applicable description for system such as the following:

<u>SYSTEM DESCRIPTION</u>	<u>SYSTEM NUMBER</u>
Marine Corps Military Personnel Records System	MMN 00006
Bond and Allotment System	MFD 00004
Joint Uniform Military Pay System/Manpower Management System	MFD 00003

3. ROUTINE USES

Information included in personnel and pay records is used by officials and employees of the Marine Corps in the execution of their official duties. The information is also used under certain conditions by officials and employees elsewhere in the Department of Defense; by other Federal agencies such as the General Accounting Office; Office of Personnel Management; Veterans Administration; the Federal Bureau of Investigation and other Federal, state, and local law enforcement authorities; and the General Services Administration. Information is also furnished to Congressional sources. Your Social Security Number is used as a means of personal identification.

4. MANDATORY OR VOLUNTARY DISCLOSURE AND EFFECT ON INDIVIDUAL OF NOT PROVIDING INFORMATION

Disclosure of information required on forms related to personnel and pay records is mandatory. An individual may, at his or her option, elect not to apply for benefits and services to which entitled (leave, registration of allotments, etc.) but once the individual has made the decision to apply for such benefits the disclosure of information on related forms becomes a mandatory action. Failure to provide requested information could have the effect of denying certain benefits and would hamper the efficient management of an individual's career while in the Marine Corps. Disclosure of your Social Security Number if mandatory.

PART C - STATEMENT OF UNDERSTANDING BY THE INDIVIDUAL

I have read and understand this statement, I understand that I may have the opportunity to review published systems notices and current Marine Corps directives which pertain to forms which I am asked to complete.

2023 05 23

Date

I. M. Marine

Signature of the Individual

EDIPI:

Social Security No.

PRIVACY ACT STATEMENT FOR MARINE CORPS PERSONNEL AND PAY RECORDS

NAVMC 11000 (REV. 5-90) (EF) SN: 0109-LF-064-8800

(5211)

(File Original in OQR or SRB; Provide Copy to Individual)

ADMINISTRATIVE ACTION (5216)

NAVMC 10274 (REV. 3-93) (EF)

Previous editions will be used
SN: 0109-LF-063-3200 U/I: PADS OF 100

1. ACTION NO.	2. SSIC/FILE NO. 1000
3. DATE 2023 05 23	

4. FROM (Grade, Name, SSN, MOS, or CO, Pers. O., etc.) Capt I.M. Marine, DODID NUMBER/03XX USMC	5. ORGANIZATION AND STATION (Complete address) PARENT COMMAND ADDRESS
6. VIA (As required) (1) Company Commander (3) Regimental Commander (2) Battalion Commander	

7. TO: [Commandant of the Marine Corps (ATTN: OLA) Headquarters Marine Corps 3280 Russell Road Quantico, Virginia 22314-5103]	8. NATURE OF ACTION/SUBJECT APPLICATION FOR CYXX CONGRESSIONAL FELLOWSHIP PROGRAM ICO I. M. MARINE
	9. COPY TO (As required)

10. REFERENCE OR AUTHORITY (if applicable) (a) MARADMIN	11. ENCLOSURES (if any) (1) Security Verification Letter (7) Professional Resume (2) Reporting Senior Assessment (3) Personal Statement to the board (4) Personal Statement for GMU (5) Letters of Recommendation (6) Unofficial Transcripts
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12. SUPPLEMENTAL INFORMATION (Reduce to minimum wording - type name of originator and sign 3 lines below text)

I. As per the Reference, the following information is Provide

- a. Name/EDIPI:
- b. Rank/Grade:
- c. Current Position/Title:
- d. Work Address:
- e. Work Telephone:
- f. Home Address:
- g. Home Telephone:

2. I understand the Congressional Fellowship Program requires 54 months of time in service starting from my report date. I agree to remain on active duty for at least three years after completion of my fellowship. I agree not to tender resignation or request early curtailment, separation, or retirement while participating in the program. I further understand that this obligation is to run concurrently with any obligation previously incurred.

I. M. MARINE

13. PROCESSING ACTION. (Complete processing action in item 12 or on reverse. Endorse by rubber stamp where practicable.)



UNITED STATES MARINE CORPS
3D MARINE AIRCRAFT WING
MARINE CORPS AIR STATION MIRAMAR
PO BOX 452038
SAN DIEGO CA 92145-2038

IN REPLY REFER TO
1331
ADJ
DEC 24 2011

THIRD ENDORSEMENT on Capt [redacted] s AA Form 1500 of 14 Dec 11

From: Commanding General, 3d Marine Aircraft Wing
To: Commandant of the Marine Corps (MMOA-3)

Subj: APPLICATION FOR THE CONGRESSIONAL FELLOWSHIP PROGRAM
IN CASE OF CAPTAIN [redacted] 16

1. Forwarded, recommended with enthusiasm.
2. Captain [redacted] 's carries himself with the utmost professionalism. His demonstrated leadership skills and core principles would lead to great success in the Congressional Fellowship Program.
3. The point of contact for this matter is Captain [redacted]



UNITED STATES MARINE CORPS

MARINE AIRCRAFT GROUP 16
3D MARINE AIRCRAFT WING
MARINE CORPS AIR STATION MIRAMAR
PO BOX 452025
SAN DIEGO, CA 92145-2025

IN REPLY REFER TO
1500
CO
DEC 19 2011

SECOND ENDORSEMENT on Capt s AA Form of 14 Dec 11

From: Commanding Officer, Marine Aircraft Group 16
To: Commandant of the Marine Corps (MMAA-5)
Via: Commanding General, 3d Marine Aircraft Wing

Subj: APPLICATION FOR CONGRESSIONAL FELLOWSHIP PROGRAM ICO CAPT
XXX XX USMC

1. Forwarded, recommended with the highest enthusiasm for selection as a Congressional Fellow.

2. Captain is a motivated MAGTF Officer who is known for his proficient, professional, and superb leadership qualities. He has earned this reputation through four deployments which included combat operations in Iraq and Afghanistan and shipboard operations in support of 13th and 31st Marine Expeditionary Units. These qualities will serve him well in representing the Marine Corps and assisting members of Congress in the development of legislation and better understanding military affairs. He has built a solid foundation for himself within the Marine Corps and this program will enable him to discover new opportunities through knowledge and study while continuing to serve our nation. I have the outmost confidence in Captain s ability to represent our Corps well if selected for the Congressional Fellowship Program.

Copy to:
CO, HMM-465



UNITED STATES MARINE CORPS
MARINE HEAVY HELICOPTER SQUADRON 465
MARINE AIRCRAFT GROUP 16
3D MARINE AIRCRAFT WING
MCAS MIRAMAR, P.O. BOX 452063
SAN DIEGO, CA 92145-2063

IN REPLY REFER TO
1000
ADJ
14 Dec 11

FIRST ENDORSEMENT on Capt NAVMC 10274 of 14 Dec 11

From: Commanding Officer, Marine Heavy Helicopter Squadron 465
To: Commandant of the Marine Corps (Graduate Education MMOA-5)
Via: (1) Commanding Officer, Marine Aircraft Group 16
(2) Commanding General, 3d Marine Aircraft Wing

Subj: APPLICATION FOR CONGRESSIONAL FELLOWSHIP PROGRAM ICO CAPT

1. Enthusiastically recommended for selection.
2. As a MAGTF Officer, Capt represents the Marine Corps and himself with the utmost professionalism. He is a dedicated and principled Officer and has demonstrated strong leadership. He is an advocate for the Marine Corps and will certainly excel as a Congressional Fellow.
3. All supporting documents and enclosures have been reviewed and I recommend this Marine with enthusiasm to the Congressional Fellowship Program.



DEPARTMENT OF THE NAVY
HEADQUARTERS UNITED STATES MARINE CORPS
3280 RUSSELL RD
QUANTICO VIRGINIA 22134-5103

IN REPLY REFER TO:
5510
RA
06 Jun 2022

From: Security Coordinator, Reserve Affairs Division
To: Whom it May Concern

Subj: CLEARANCE ACCESS VERIFICATION IN THE CASE OF
0111 USMC

Ref: (a) SECNAVINST 5510.30A
(b) SECNAVINST 5510.36

1. Per the references, has been granted eligibility to classified material inclusive to TOP SECRET (INTERIM). Enrollment in the Continuous Evaluation Program is effective as of . The below information is provided and can be verified in the Defense Information System for Security (DISS).

Name:
EDIPI:
DOB:
Place of Birth:
Clearance Access:
Type Investigation:
Investigating Agency: DODCAF
Date Investigation Completed:
Date Investigation Adjudicated by DoNCAF: (INTERIM)
Security Clearance Eligibility: TOP SECRET

2. If you have any questions, please contact
703-

Digitally signed by

Date: 2022.06.06
11:04:20 -0400

ENCLOSURE (1)



UNITED STATES MARINE CORPS
CENTER FOR NAVAL AVIATION TECHNICAL TRAINING UNIT CHERRY POINT
DETACHMENT LITTLE ROCK
842 LEADERSHIP CIRCLE SUITE 102A
LITTLE ROCK AIR FORCE BASE ARKANSAS 72099

IN REPLY REFER TO:

1650

OIC

2 June 22

From: Officer in Charge, Center for Naval Aviation Technician Training Unit Cherry Point,
Detachment Little Rock

To: Office of Legislative Affairs

Subj: REPORTING SENIOR ASSESSMENT ICO STAFF SERGEANT

ENCLOSURE (2)



UNITED STATES MARINE CORPS
U. S. MARINE CORPS FORCES
SPECIAL OPERATIONS COMMAND
PSC BOX 20116
CAMP LE BUNE, NC 28542-0116

IN REPLY REFER TO:
1524
TPA
12 July 2022

From: Captain [REDACTED]
To: Office of Legislative Affairs

Subj: PERSONAL STATEMENT FOR CONGRESSIONAL FELLOWSHIP PROGRAM ICO
CAPTAIN [REDACTED]

Ref: (a) USMC CFP CY24 Officer Application Guidance

1. Per the reference, the below is submitted as my personal statement for the Congressional Fellowship Program Application:

I. M. MARINE



UNITED STATES MARINE CORPS

U. S. MARINE CORPS FORCES
SPECIAL OPERATIONS COMMAND
PSC BOX 20116
CAMP LEJEUNE, NC 28542-0116

IN REPLY REFER TO:

1500

TPA

12 July 2022

From: Captain

To: Office of Legislative Affairs

Subj: PERSONAL STATEMENT FOR ACCEPTANCE INTO GEORGE MASON
UNIVERSITY'S MASTER'S IN PUBLIC POLICY DEGREE PROGRAM ICO CAPTAIN

Ref: (a) USMC CFP CY24 Officer Application Guidance

1. Per the reference, the below is submitted as my personal statement for the George Mason University's Masters in Public Policy Application:

I. M. MARINE

ENCLOSURE (4)



UNITED STATES MARINE CORPS

U. S. MARINE CORPS FORCES
SPECIAL OPERATIONS COMMAND
PSC BOX 20116
CAMP LEJEUNE, NC 29542-0116

IN REPLY REFER TO:

1000

CDI

29 Jul 22

From: Lieutenant Colonel

To: President, CY Congressional Fellowship Selection Panel

Subj: LETTER OF RECOMMENDATION FOR CONGRESSIONAL FELLOWSHIP ICO
CAPTAIN

1. Captain [REDACTED] has my strongest recommendation for admission into George Mason University's Master's of Public Policy program and selection into the Congressional Fellowship program, I can think of no finer officer for this program. I have known and observed Captain [REDACTED] since December 2020, when she checked into 3d Raider Support Battalion. From December 2020- May 2021, I was her Reporting Senior while she served as the Battalion S-4 Officer. In May 2021, she was selected to serve as the Marine Special Operations Command (MARSOC) Commander's Aide-de-Camp. I had the opportunity to continue to work with and observe this Marine as I transitioned to serve as the G-33 and later within the Combat Development and Integration Branch (CD&I).
2. Captain [REDACTED] has always demonstrated a passion and drive for learning and continued education, both personally and professionally. Her organization, multi-tasking abilities, and interpersonal skills have proven unmatched, especially during her time as the Aide-de-Camp. I recommended her interviewing for this prestigious position knowing her strengths and seeing the potential to which she could reach within this billet and this community. There is no question she would thrive in a graduate level program while maintaining her professional competence and enthusiasm.
3. Professionally and personally, Captain [REDACTED] sets the example and embodies a true Marine Corps Officer. She continually strives for the highest levels of physical fitness, personal appearance, and professional skill. She takes pride in her roles and responsibilities and holds herself to surpassing standards and expectations. The little time she does have outside of work, she uses for furthering her reading and fitness.
4. I enthusiastically recommend Captain A [REDACTED] for the Congressional Fellowship Program; she is exactly who we need to represent the Marine Corps on Capitol Hill. I can be reached at [REDACTED]

ENCLOSURE (5)

**PREVIOUS UNDERGRADUATE AND
GRADUATE TRANSCRIPTS**